

MONTESSORI CHILD DEVELOPMENT CENTER

14911 Espola Road, Poway, CA 92064 (858) 748-1727
THREE YEAR KINDERGARTEN (2.9-6 year-olds)
License # 372001507

APPLICATION FOR ADMISSION

Where Children Learn to Love Learning.

Section I - Please print

Child's Full Name Nickname (If to be used)
Birth Date Gender Home Telephone
Home Address Phone Hours
City Zip Home Email Address

Mother's Full Name
Driver's License #
Mother's email
Occupation (even if not working)
Place of Employment
Business Address
City Zip
Work Telephone
Phone Hours
Cell Phone Provider

Father's Full Name
Driver's License #
Father's email
Occupation (even if not working)
Place of Employment
Business Address
City Zip
Work Telephone
Phone Hours
Cell Phone Provider

Parents' Marital Status
With whom does the child live?

Office use only: PC L C DD SC
Application Date: Start Date:

Section II - Program Requested - 2023-24

Half Day a.m., 8:20 - 12:30 Full Day, 8:20 - 2:30
Extended Care: None: a.m. arrival time (7:30 - 7:55 a.m.); p.m. pick-up time (2:40 - 5 p.m.)
There are limited number of half day openings. Four and a half year olds and kindergarten level students are required to attend Full Day (8:20 - 2:30). (Both parents initial here)

Section III - Kindergarten

It is our hope that your child will complete the learning cycle through their traditional kindergarten year at MCDC as a class leader. They then can go on and enjoy learning with a thirst that may not otherwise be developed. We follow the California state mandate that a child must be 5 years old on or before September 1st to begin the Kindergarten year. This is the most important time in a child's development. Join us to give your child the best start possible. (Both parents initial here)

Section IV

Please list schools student has attended
What is your child's designated public elementary school?
Do you plan to enroll your child in a private school? Yes No What school?
Is your child on a waiting list at any other school? Yes No Name of school

**MCDC 2023-24 Tuition and Fee Agreement**

This application is for the full school year. At the time of enrollment of your child, you agree to pay tuition for the full school year, August 29, 2022 to June 7, 2023. Regretfully, no tuition allowance can be made for absence. \_\_\_\_ (initials both parents)

5% will be deducted from each child’s tuition as a discount for families with two or more children enrolled. \_\_\_\_ (initials both parents)

A tuition statement will be provided to you at the time your child’s enrollment is confirmed and is due upon receipt. If you choose the payment plan a statement will be provided via email approximately two weeks before the due date each month beginning with the second installment on September 1st. Please note the tuition schedule provided below. MCDC follows as closely as possible the PUSD calendar, for vacations and holidays.

A fee of \$35.00 is assessed after the 5<sup>th</sup> of the month if your payment is delinquent, this fee will be assessed every 5 days until the payment is made. Your child may not be admitted into attendance if your account becomes delinquent beyond 15 days of the due date. A fee of \$45.00 will be charged for checks returned for any reason, as well as appropriate late fees, and you may be required to make future payments in cash or cashier’s check. \_\_\_\_ (initials both parents)

Any child enrolled during the first two weeks of a school year shall pay the full tuition for that year; any child enrolled more than two weeks after the beginning of the school year shall be charged tuition pro rata for the remainder of the school year. \_\_\_\_ (initials both parents)

Withdrawals require **30 days written notice** to the Board of Directors. Payment for said 30 days is still due. Registration/Materials fee and Tuition advance are non-refundable *under any circumstance*. Tuition paid shall not be refunded nor will tuition owed be canceled. In extreme documented hardship, petition can be made to the Board of Directors. \_\_\_\_ (initials both parents)

Class assignments are at the discretion of the administration. For consistency and security of the child and to maintain the quality of Montessori education, we do not change class assignments after the child has started school. Each year thereafter children will be assigned to the same classroom. \_\_\_\_ (initials both parents)

**MONTESSORI CHILD DEVELOPMENT CENTER** reserves the right to discontinue a student’s enrollment for reasons of non-cooperation, excessive tardiness, delinquency in payment of fees, or inability of child or parent to adjust to the school program. \_\_\_\_ (initials both parents)

Academic Year Program	Program hours	Registration/ Materials Fees	Annual Tuition for Academic year August 28, '23- June 5, '24	Annual Tuition for Academic year August 28, '23- June 5, '24	PAYMENT PLAN	
					Installment #1	Installments #2-10
Check selection		<u>due with application</u>	R/M waived if paid in full by February 24, 2024	if paid in full by June 1, 2024	Due by 6/1/23 upon receipt of confirmation (as an advance)	Monthly <u>begin 9/1/23</u>
___Primary Half Day 2.9 years through Pre-K <sup>3</sup>	5 Half Days (8:20-12:30)	\$375.00	\$11,840.00*	\$11,840.00*	\$1244.00	\$1244.00
___Primary Full Day 2.9 years through Kindergarten <sup>3</sup>	5 Full days (8:20-2:30)	\$375.00	\$13,490.00*	\$13,490.00*	\$1406.00	\$1406.00
___Child Care	7:30a.m.-5p.m. on school days					\$10 per hour

**Tuition Plan 2023-2024:** Annual tuition payment reflects a 5% discount\*. Parents that opt for the installment plan will have the first payment due on or before June 1<sup>st</sup>. Initials \_\_\_\_

MCDC is *NOT* a day care center. However, extended care is provided on the school days as a service to parents. After-care may be unavailable up to eight times per year for staff in-service, etc. Initials \_\_\_\_

**Before and after care is \$10/hour.** Initials \_\_\_\_

**SUMMER CAMP IS A SEPARATE AGREEMENT.**

Note: Any exceptions or changes must be approved in writing, signed and dated by Marijane Schafer, the school Executive Director or Lewis Board, President of the Board of Directors and the financially responsible parent or guardian. **Discount dates will be strictly held.** \_\_\_\_ (initials both parents)

Tuition adjustment for children enrolled after the last phase-in (first 2 weeks of school) date shall be pro-rated.

M.C.D.C. is a 501c3 nonprofit corporation and does not survive solely on tuition. We depend on our supportive families to assist with donations and raising funds. \_\_\_\_ (initials both parents)



I understand and agree to the above stated conditions and tuitions, as well as school policies in the Parent Handbook. I understand that enrollment is for the entire **Academic year** beginning on **August 28, 2023 for returning children and ending June 5, 2024. New students will be phased in by September 6<sup>th</sup>.** The (non-refundable) registration/materials fee per student is due at the time the application is submitted. **Children will be admitted only when all California state and MCDC required paperwork is filed.**

Signature of Mother \_\_\_\_\_ Date \_\_\_\_\_

Signature of Father \_\_\_\_\_ Date \_\_\_\_\_